

Standard Texts

Using Standard Report Texts

A set of “standard report texts”, or frequently used standard report templates or report elements, may be defined in the OnePacs system for use in reporting. These texts are saved by an authorized user and may be shared to other users in the system. Shared standard report texts will be common to and accessible by all users with the ability to write reports. Users may opt-out of the shared standard texts in [User Preferences](#).

OnePacs does not recommend setting the font size in standard texts. It is typically better to set the font size of the report in the [report template](#) instead.

Managing Standard Report Texts

Users with the “Manage standard report texts” privilege may add, delete, or modify standard report texts.

Click on the “Admin” -> “Standard Report Text” menu option:

Description ↑	Modality	Author	Text
My standard report texts			
Contrast	MR	demoadmin	Contrast: \$IVCONTRAST blah
MRBC Normal With/Without	MR	demoadmin	COMPARISON: \$COMPARISONS:(None) TECHNIQUE: Magnetic resonance imaging of the brain was performed wit...
Shared standard report texts			
Chest - Normal	CT	demoadmin	History: \$HISTORY:(none) Comparisons: \$COMPARISONS:(None) Study: \$STUDY_DESCRIPTION Contrast: \$IVCONT...
KUB	CR	demorad2	History: \$HISTORY Comparisons: \$COMPARISONS:(none) Findings: Normal KUB examination.
RG - Abdomen/pelvis - sclerotic focus and a...	CT	demorad2	Minor atelectasis is evident at the lung bases, findings There is a left adrenal nodule measuring 1 ...
RG - Brain MR - volume loss and sinus dz.	MR	demorad2	There is mild volume loss, consistent with diffuse atrophy. There is extensive paranasal sinus opaci...
RG - Chest CTA Bilateral effusions with cons...	CT	demorad2	There are moderate bilateral pleural effusions. There is bilateral dependent lung base opacity, whic...
RG - Facial bones - Nasal bone fracture	CT	demorad2	There is extensive perinasal soft tissue swelling. There is a fracture of the tip of the nasal bone.
RG - Knee - ACL tear	MR	demorad2	There is a large joint effusion. The anterior cruciate ligament is torn, top increased T2 signal wit...

Click the “Add” button at the bottom of the grid. A new standard report text form will appear.

Enter in a name (description), imaging modality type, and text for the standard report. Add an alias for the standard if needed.

Edit Standard Report Text

Description: Chest - Normal

Aliases: normal chest

Modalities: CT

Text:

2 (1000)

History: \$HISTORY:(none)
Comparisons: \$COMPARISONS:(None)
Study: \$STUDY_DESCRIPTION
Contrast: \$IVCONTRAST

FINDINGS:
Lungs: Normal
Views: \$NUMVIEWS

Heart and Great Vessels: Normal
Mediastinum and Hila: Normal
Upper Abdomen: Normal
Additional abnormality: None

IMPRESSION:
No pulmonary infiltrate, edema, or effusion.

Buttons: Save, Cancel

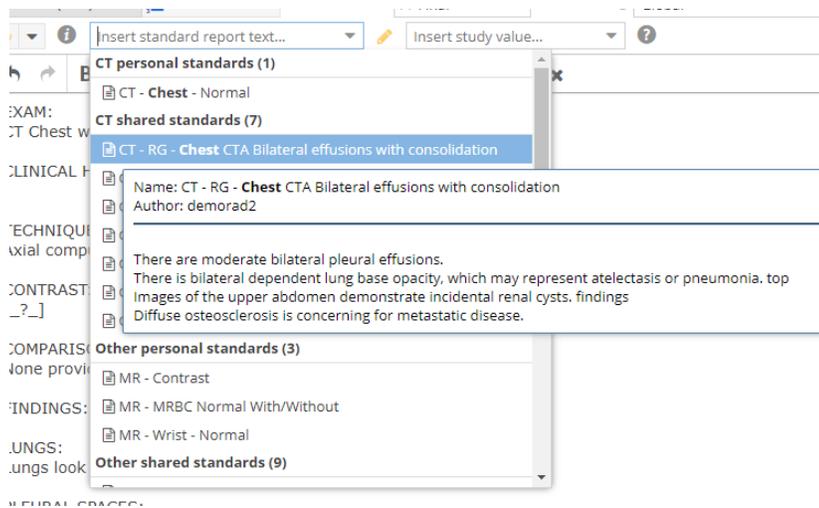
Click the “Save” button at the bottom of the form when you are satisfied with the information entered.

To edit an existing standard report text you may either double click the grid row, or click the row and select the edit button. Change the necessary fields and click “Save” to complete.

To delete a standard report text you may select the grid row and press the “Delete” button. Confirm delete.

Using Standard Report Texts

- Click the mouse button to place the text entry caret at the location within the report edit field where you wish to enter the standard report text.
- Clicking on this selection box will bring up a drop-down menu listing available standard report texts. The most relevant standards by modality and matched to the study will be at the top of the list. Place your mouse over the left side icon to see the details of the report text.



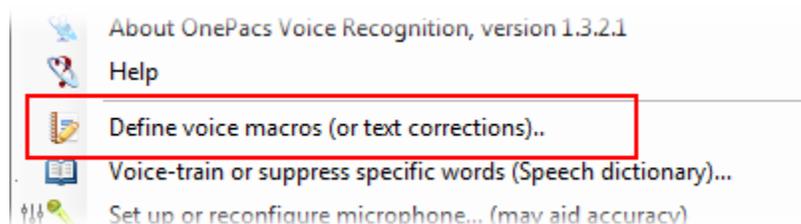
Using Standard Report Texts as Voice Macros

- In the cloud report editor, if voice commands are active, users can say "macro <name>" or "insert macro <name>", with <name> being the name of, or an alias for, a standard report text, and the text will be inserted into the report editor.

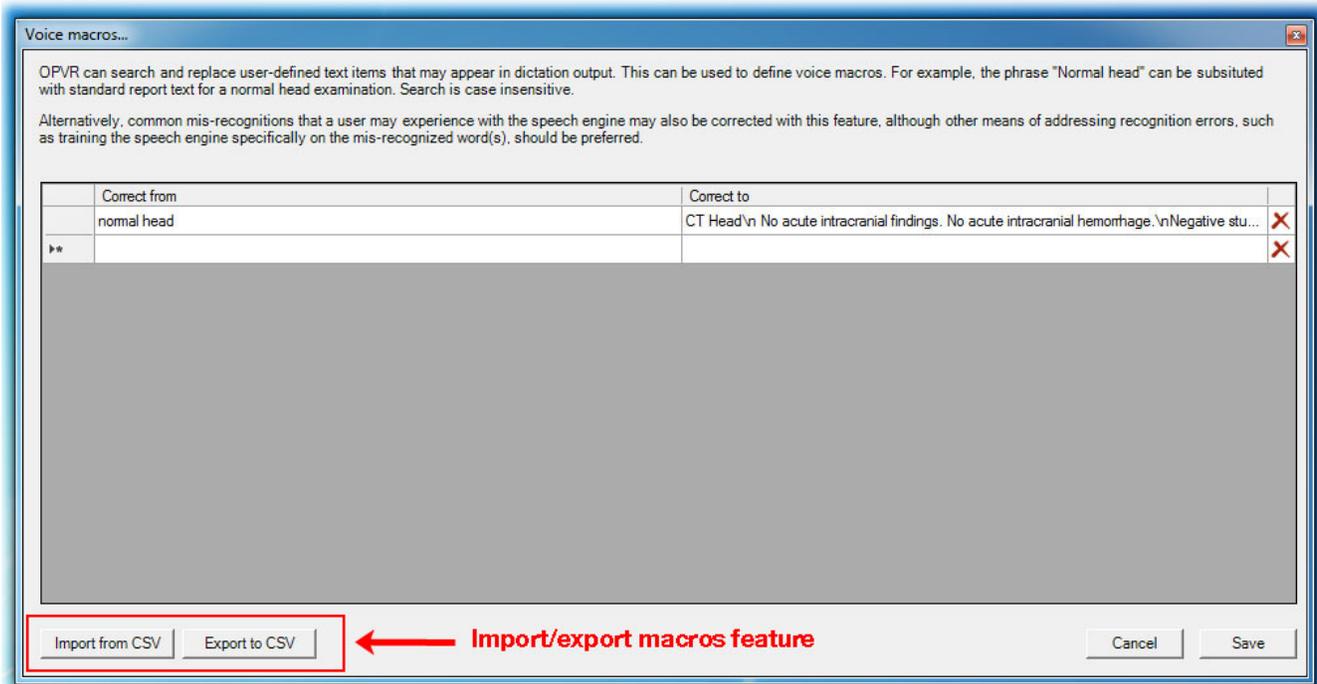
Migrating Voice Macros from OnePacs VR Classic/Desktop edition

Voice Macros may be migrated from OnePacs VR Classic/Desktop edition as follows:

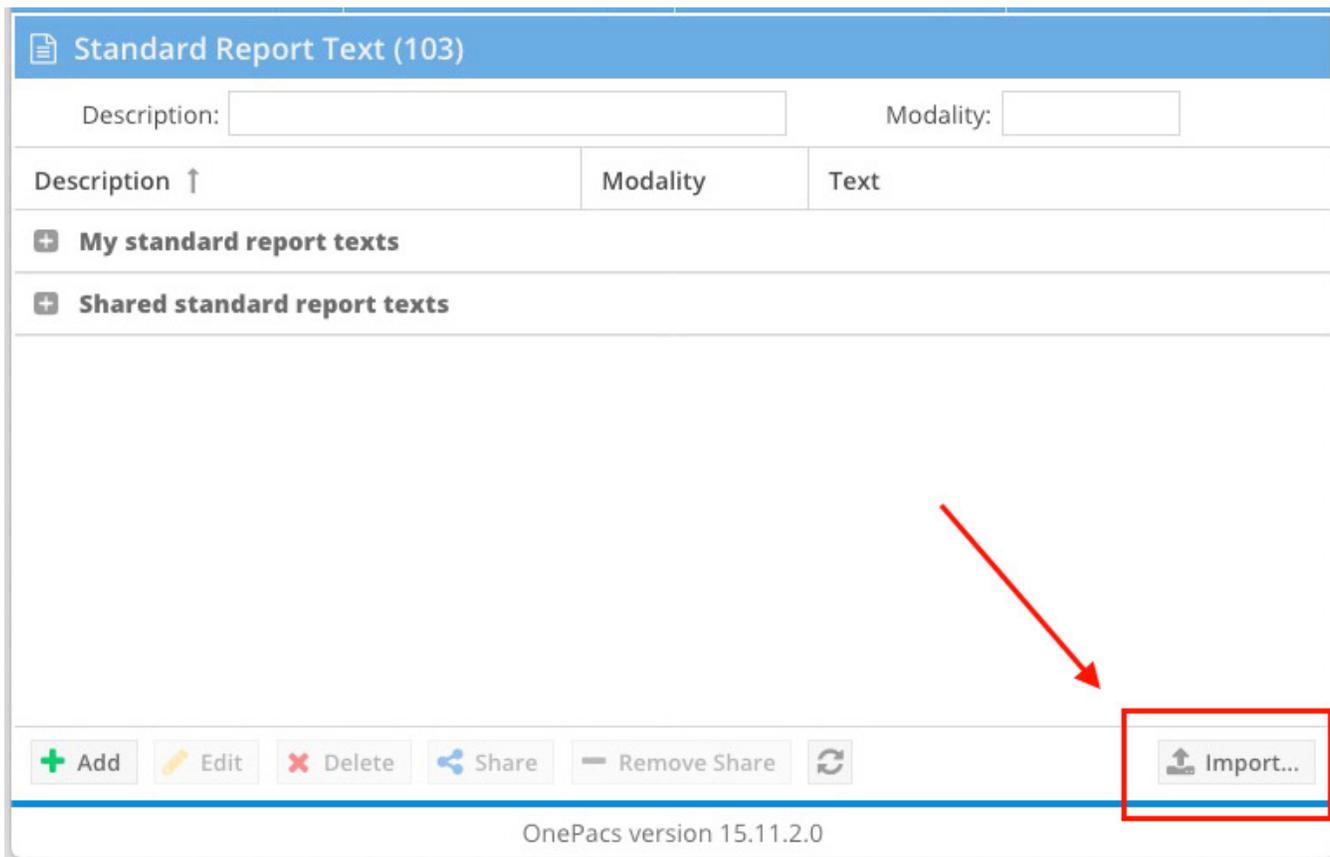
- Select "Define voice macros" from the OPVR system tray menu:



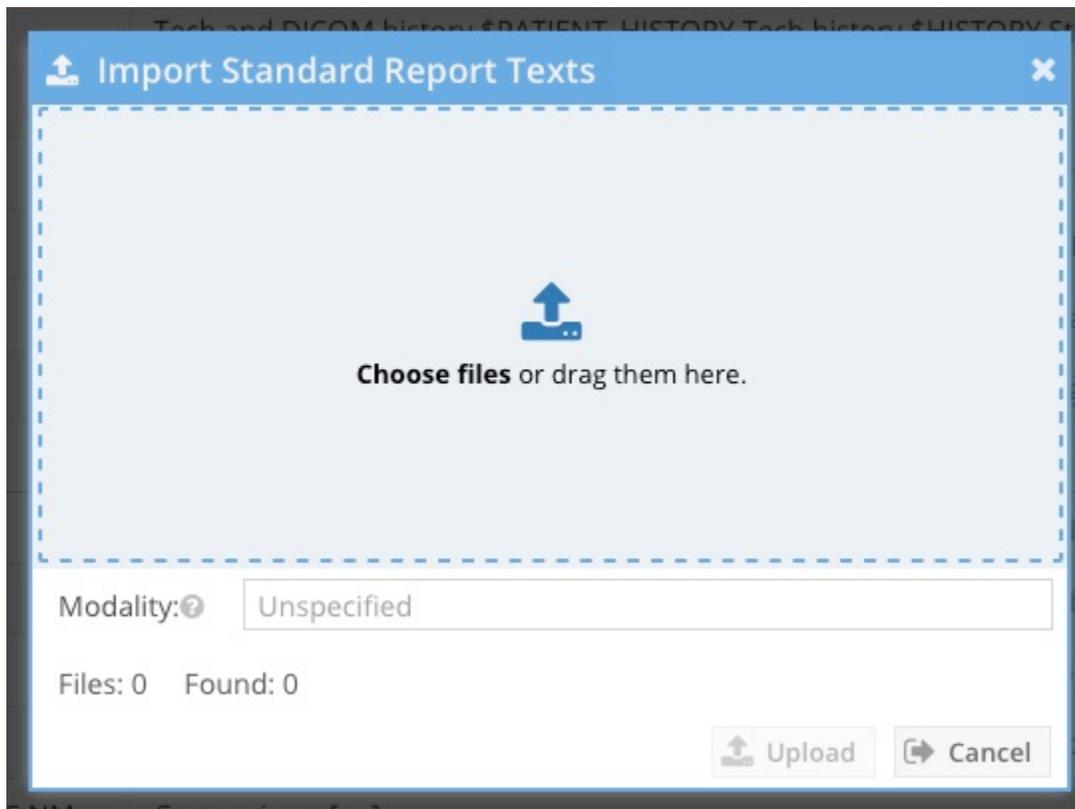
- This will bring up a Voice Macro management window, from which the current set of macros can be exported to a comma separated values (.csv) file:



After exporting the voice macros to a comma separated values (.csv) file, use the "import" function in the Standard Report Text manager in the OnePacs web application to import the macros:



The following screen will be called up, which can be used to import the macro file. User may choose to restrict macro applicability to specified modalities, if desired.



Associating Standard Report Texts with Study Types

Administrators can configure a [study type](#) to optionally be associated with a default standard reporting text. The standard report text will be entered into the reporting window if the study type is selected either during the confirmation or when the radiologist completes the report.